

## Reporting requirements and documentation

## **RECORD OF A COMPLAINT**

Name of person making complaint	
Date of this complaint	
Complainant's name and age	
Complainant's contact number	
Complainant's contact email	
Complainant's role in the club	

Name of person complained about	
Complainant's role in the club	
Location/event of alleged issue	
Description of alleged issue	
Nature of complaint	Harassment
(category/basis/grounds)	Sexual/sexist methods
	Sexual abuse
(please circle which one)	Race/physical abuse
	Religion victimisation
	Pregnancy
	Discrimination
	Selection dispute
	Personality clash
	Bullying
	Disability
	Child abuse
	Coaching
	Verbal
	Unfair decision



How would they like the issue resolved	
Information provided to them	
Resolution and/or action taken	
Follow up action	
Complainant signature	
North Lakes Mustangs Football Club President name	
North Lakes Mustangs Football Club President signature	
Nate President signed	